

Sarah Scott

Richmond, VA | 804-221-3297 | sarahlewisScott@gmail.com | www.sarahlewisScott.com | [LinkedIn](#)

SUMMARY

Learning experience designer with 10+ years of proven experience designing and developing highly engaging, effective, and accessible eLearning and instructor-led training for the transplant community, public safety industry and financial services sector.

Skills

Adobe Acrobat	Adobe Premiere Pro	Audio and video editing	Techsmith Camtasia
Adobe Illustrator	Articulate Storyline 360	eLearning administration	Techsmith Snagit
Adobe Photoshop	Articulate Rise 360	Microsoft Office Suite	Vyond

PROFESSIONAL EXPERIENCE

BHG Financial

Learning experience designer

Fort Lauderdale, FL
August 2023 – present

- Designs and develops engaging, effective learning experiences leveraging a variety of media, interactivity, simulations, illustrations, and diagrams.
- Works cross-functionally and manages multiple concurrent instructional design projects, from analysis and project-scoping through course implementation and evaluation.
- Applies the action-mapping approach to align training solutions with performance objectives and desired learning outcomes.
- Recommends instructional solutions that are grounded in educational theory and adult learning principles.
- Reviews and provides feedback on prototypes, scripts, and final deliverables for team projects.
- Uses data and metrics to measure effectiveness and drive process improvements.
- Fosters knowledge-sharing, best practices and continuous learning through informal discussions, 1:1 mentoring, and department-wide workshops.
- Leads and manages sprint planning, project kickoffs, and backlog refinement meetings with team to prioritize projects based on stakeholder and business needs.

United Network for Organ Sharing (UNOS)

Instructional designer

Richmond, VA
August 2021 – August 2023

- Designed and developed engaging content in multiple modalities with clear strategies and methods to achieve desired learning outcomes.
- Worked cross-functionally and managed multiple concurrent instructional design projects, from analysis and project scoping through course implementation and evaluation.
- Partnered with subject matter experts to define and document learning objectives, desired outcomes, and overall requirements of learning solutions.
- Recommended and supported instructional solutions to meet a variety of needs using appropriate technology and grounded in educational theory and adult learning principles.
- Used data and metrics to measure effectiveness and drive improvements.
- Mentored team members on accessibility best practice (WCAG 2 and Section 508 standards) by providing training and serving as a resource.

National Center for Policing Innovation (NCPI)

Instructional Designer/Program Manager (Prev: Program Coordinator)

Richmond, VA
July 2015 – August 2021

- Developed classroom and web-based training programs and interactive e-guides for the public safety industry.
- Managed all aspects of instructional design process, including determining most effective pedagogical strategies, coordinating development of media, and designing assessments.
- Worked closely with subject matter experts to gather content and build relationships.

- Managed VCPI's Moodle-based LMS with an in-depth knowledge of integrating Moodle with other platforms and custom systems.
- Championed web accessibility by providing staff training on accessibility best practice and auditing VCPI web products for accessibility.

Hanover County Public Schools

Upper elementary school teacher

Ashland, VA

August 2011 – June 2015

- Served as grade-level team leader for 2 years, facilitating team meetings, organizing grade level events, and serving as liaison between the administrative and teaching teams.
- Supervised the 8-week training of a university student.
- Prepared and delivered training to building-level colleagues on various teaching strategies.

EDUCATION & OTHER

Virginia Commonwealth University

M.A. in Teaching, Elementary Education

2011

The University of Virginia

B.A. in Biology; B.A. in Spanish

2009

Certifications: Trusted Tester Certification from The Department of Homeland Security, Office of Accessible Systems and Technology; Postgraduate Professional Teaching License from the Commonwealth of Virginia